



Welcome to your Project Management Guide

I am so excited you chose to advance your career in project management and allowing Workmanship, LLC, Project Management Co. & more to help you along the process!

New Project Managers or those transitioning into Project Management are my heart! I remember when I first started, I had no help or resources. I had to figure it out and learn on my own! I made many mistakes but I want to help others not make the same mistakes.

This guide is intended to provide you step-by-step resources for PMP applications, PMP exam prep, tutorials on Microsoft Project Software and more.

I hope is this guide is a blessing and helps you along the way and I can't wait to hear of your success stories!

Sincerely,

Cheryl R. Perkins

CEO | Project Management Co. & more

wmshipllc@gmail.com

www.workmanshipllc.com

www.instagram.com/workmanshipllc/

www.linkedin.com/in/project-management-wms



Transitioning into Project Management Guide

Project Management Definition

Project management is the use of specific knowledge, skills, tools and techniques to deliver something of value to people. The development of software for an improved business process, the construction of a building, the relief effort after a natural disaster, the expansion of sales into a new geographic market—these are all examples of projects.

- Click here to read more: <https://www.pmi.org/about/learn-about-pmi/what-is-project-management>

Certification

- How to apply for the PMP
 - What is the PMP?
 - The Project Management Professional (PMP)® is the world's leading project management certification. Now including predictive, agile and hybrid approaches, the PMP® proves project leadership experience and expertise in any way of working. It supercharges careers for project leaders across industries and helps organizations find the people they need to work smarter and perform better.
 - Click Here for more information: [PMI Certifications](#)



Seven Step Process Applying for PMP

Step One: Educate Yourself

- Find out what is the PMP.
 - PMI.org has a 24/7 PMP question chat.

Step Two: Introspective

- Is the PMP best for your career advancement?
 - Be honest on your “Why” because applying for the PMP can cost.

Step Three: 35 PDU hours

- LinkedIn Learning
- Google Certification
- PMTraining website

Step Four: Reframing Experiences for application

- Review work experiences and projects.
- Reframe work experiences to show scheduling, initiation, planning, closing a project, monitoring and controlling.

Step Five: Apply for the PMP on the pmi.org

Step Six: Application Approval Email (Yay!)

Step Seven: Register for the PMP exam using PearsonVue

(<https://home.pearsonvue.com>) online or in-person and begin setting up a study plan.



New Project Manager's Guide

PM Courses

- <https://onlinepmcourses.com/project-resource-management-part-1-of-your-comprehensive-guide/>
- <https://www.udemy.com>
- Google PM Courses
 - https://grow.google/certificates/project-management/#?modal_active=none

PM Microsoft Project Tutorial Videos

- <https://youtu.be/o7IlycLURsS>; <https://youtu.be/1TyZCUNYZPE>;

Project Management Terms (Glossary)

- <https://www.pmi.org/-/media/pmi/documents/registered/pdf/pmbok-standards/pmi-lexicon-pm-terms.pdf?v=5c542105-b1b0-4d8f-855a-694463d27816>
- <https://www.smartsheet.com/complete-glossary-project-management-terminology>

How to run a project from start to finish

- Remember: (TBQS) Time, Budget, Quality and Schedule
- <https://toggl.com/blog/project-management>



Book Resources

Project Management All-in-One For Dummies [Book]

- by Stanley E. Portny
- ISBN 1119700264

Project Management For Beginners: A Powerful System For Managing Projects

- by Russell Barlow
- ISBN 1913404048

Agile Project Management

- by Joshua Poole
- ISBN 1952117879

Project Management: QuickStart Guide

- by ClydeBank Business
- ISBN 1945051078

Cheryl R. Perkins

CEO | Project Management Co. & more

wmshipllc@gmail.com

www.workmanshipllc.com

www.instagram.com/workmanshipllc/

www.linkedin.com/in/project-management-wms